



New Boston Craft & Farmers Market Rules & Regulations

Welcome to New Boston Craft & Farmers Market! Our volunteers take great pride in our market. Please read the market rules and regulations carefully. Then return the completed Vendor Application to participate.

1. Vendors at this Market must conform to the Market rules at all times. The Market Manager has full authority to enforce all rules.
2. In an effort to increase our vendors and attendance NBCFM will allow additional vendors that provide or promote goods or services that can be utilized in the community and the vendor is located in Mercer County. NBCFM reserves the right to refuse vendors or goods/services that are deemed insufficient in quality or generally not a good fit for the market. Goods sold at market must meet our market's standards for quality.
3. A Vendor is any person offering articles for sale that has been raised or produced by the Vendor, members of their family or persons in their employ. In the event that a vendor has outsourced for their items it must be noted that the items for sale are NOT produced in Mercer County with a large clearly stated sign.
4. No garage sale or flea market items. On occasion we may make exception to this rule as it applies to other local businesses, nonprofits or other community fund raising efforts.
5. Be respectful! No alcohol, drugs or swearing on the market premises. No smoking near vendors. No "hawking", no price wars, no radios/music, keep children with you, be a good neighbor.
6. All Vendors must sign in prior to set up.
7. Market hours are 10 AM - 2 PM. No early sales or tear down unless sold out.
Do not leave the market early unless you have cleared it with the manager.
8. Vendor set up begins no earlier than 8 AM. You must supply your own tables, tents etc..
Once set up, please move vehicles away from the area to allow for market customer parking.
9. Vendor spots are approximately 10x10. Cozy up to your neighbor - keep booths tight and orderly.
10. Goods may not be sold from cars or trucks. Vendors must set up a booth.
11. NO PETS allowed in vendor area except service animals.
12. Vendors will be responsible for keeping their space and surrounding area clean and free of debris. Prior to leaving the Market area, Vendors shall remove all waste and refuse from their space and surrounding area.
13. FOOD BOOTHS are subject to all Mercer County Health Dept and IL Cottage Food regulations and requirements. Any required permits must be displayed and available by request. *Non-profit groups are exempt from most requirements. Please See ***Illinois Cottage Food Guide, Dec 2018*** for more info.
14. You are responsible for your own sales tax and any permits you may need. You must follow all laws regarding the sale of your products.
15. If you have a problem with another vendor or customer, take it to the market manager. Any altercations, threats, etc. are taken very seriously and can result in being banned from the market.
16. It is recommended that vendors purchase liability insurance for their business. Vendors and their products are not covered by the market's insurance policy.

These rules are subject to change at any time.

Any violation of these rules can result in immediate termination as a market vendor without refund.

Most importantly-remember that we are a team!

We are all here to have fun, make money and enjoy our wonderful market friends and community.